

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 12th September, 2023
at 6.00 pm

in the

**Council Chamber, Town Hall and available
for the public to view on [WestNorfolkBC on
You Tube](#)**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Friday 1 September 2023

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 12th September, 2023 at 6.00 pm** in the **Town Hall, Saturday Market Place, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 5 - 11)

To approve the minutes of the previous meeting.

3. Declarations of Interest (Page 12)

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the

Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence

If any.

7. Update on the work of the Tourism informal Working Group (Pages 13 - 14)

8. Southgates Regeneration Area Update (Pages 15 - 36)

9. Portfolio Holder Question and Answer Session

Any questions should be submitted to Democratic Services in advance of the Meeting.

10. Work Programme and Forward Decision List (Pages 37 - 44)

11. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Tuesday 17th October 2023 at 6.00pm.

12. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

13. EXEMPT - Chairs Discussion Item - Transport Strategy and Long Term Plan - Panel Brainstorming Session

To:

Regeneration and Development Panel: P Beal, S Bearshaw (Chair), R Blunt, F Bone, A Bubb, Mrs J Collingham, R Colwell, C J Crofts, A Dickinson, D Heneghan (Vice-Chair), A Kemp and C Rose

Portfolio Holders:

Councillor Moriarty – Cabinet Member for Regeneration and Development
Councillor Ring – Cabinet Member for Tourism, Events and Marketing

Councillor Beales – Cabinet Member for Business

Councillor Anota – Cabinet Member for Property and Corporate Services

Officers:

Jemma Curtis – Regeneration Programmes Manager

Duncan Hall – Assistant Director

By Invitation:

Ian Parkes – Norfolk County Council

Heidi Bellamy – Facilitator – Tourism Informal Working Group

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 25th July, 2023 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors S Bearshaw (Chair), F Bone, R Blunt, A Bubb, J Collingham, R Colwell, A Dickinson, D Heneghan, C Rose and J Rust.

PORTFOLIO HOLDERS:

Councillor Moriarty – Portfolio Holder for Regeneration and Development (remotely)

Councillor Morley – Portfolio Holder for Finance (remotely)

Councillor Ring – Portfolio Holder for Tourism, Events and Marketing

OFFICERS:

James Arrandale – Deputy Monitoring Officer

Stuart Ashworth – Assistant Director

Duncan Hall – Assistant Director

Geoff Hall – Executive Director

Nikki Patton – Housing Strategy Manager

BY INVITATIONS:

Consultants from BDP.

RD13: APPOINTMENT OF VICE CHAIR

[Click here to view the recording of this item on You Tube.](#)

Councillor Bone informed the Panel that he would be standing down as Vice Chair to the Panel, as he had now been appointed Vice Chair of the Planning Committee.

The Chair invited nominations for Vice Chair.

RESOLVED: Councillor Heneghan was appointed Vice Chair of the Panel.

RD14: APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Beal.

RD15: MINUTES

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

RD16: **DECLARATIONS OF INTEREST**

There was none.

RD17: **URGENT BUSINESS**

There was none.

RD18: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There was none.

RD19: **CHAIR'S CORRESPONDENCE**

There was none.

RD20: **BAXTER'S PLAIN FEASIBILITY STUDY**

[Click here to view the recording of this item on You Tube.](#)

The Assistant Director introduced the consultants from BDP who had been commissioned to carry out design work for Baxter's Plain. The brief for the project considered the Highways layout, open space and public realm opportunities to improve the profile of the area, complement the design of the Multi User Community Hub and other development in the area.

Members received information from external consultants on the Baxter's Plain Public Realm Feasibility Study. A copy of the presentation is attached. Members were informed of the consultation process that had been carried out and the drop in sessions which had been arranged. It was noted that the work was currently unfunded, but by having the design details in place would mean that the project could be submitted for future funding opportunities.

The Chair thanked officers and the Consultants for the information provided and invited questions and comments from the Panel, as summarised below.

Councillor Colwell referred to the use of a temporary covered area and asked that this be considered as the Spinney in Hunstanton had proved successful. The consultants explained that this option had been explored, but the area was not big enough to have an engineered structure similar to the Spinney. However there were options for a flexible small temporary covered space.

Councillor Bone welcomed the use of greenery and planting in the area. He commented that it would be good if consideration could be given to improving the area around the Multi Storey Car Park. He also asked what would happen to the catering van that was often sited on Baxter's Plain and it was explained that alternative locations could be considered if required.

Councillor Blunt supported development of the area and asked if it would be possible to remove cars entirely from the area and consider using the multi storey car park to replace the free on street parking provision.

In response to questions from Councillor Collingham, the Assistant Director explained that the scheme was currently unfunded, but would be ready as a package to submit for future funding opportunities. He explained that the Council was in discussion and dialogue with the owners of the Old Post Office Building, but as it was a privately owned building, it was not within the Council's gift to take any action.

Councillor Collingham commented that the Post Office provision across the Borough needed consideration, with so many Post Offices closing.

Councillor Rust asked for clarification on 'wayfinding' and it was explained that this would be a combination of signage and natural movement across sites.

Councillor Bubb commented that the car park outside of the Swimming Pool often got flooded and an additional free parking provision was required, closer to the area than the Multi Storey Car Park. He also asked if the Council had any powers to intervene to encourage development of the Old Post Office Building. The Assistant Director explained that dialogue was open with the owners of the building and opportunities to work together could be explored if appropriate.

The Vice Chair, Councillor Heneghan commented that this was a good scheme for a currently under used area and asked if local businesses had been consulted. It was explained that their views had been sought and feedback generally related to car parking in the area, and that is why the proposal was to maintain some on street car parking provision in the area. Local businesses would be kept up to date on the proposals.

Councillor Colwell commented that it would be good to remove car parking from the area, but acknowledged the needs of the local businesses. He asked for consideration to be given to enhancing Blackfriars Street parking area and introduce some twenty minute free car parking bays. He also commented that he supported the introduction of tree planting and green spaces in the area.

In response to a question from Councillor Blunt, the Assistant Director explained that there were funding opportunities that could be explored once the project design had been finalised.

Councillor Bone commented that consideration needed to be given to the proposed materials to ensure that they were available to complete the work.

The Chair, Councillor Bearshaw asked if there was enough cycle rack provision and the consultants commented that there was a lack of this within the Town Centre and work would be carried out to determine the need as it was thought that the Multi User Community Hub would also increase the amount of cycles in the area.

RESOLVED: The Panel commented on the proposals and noted the information.

RD21: **CABINET REPORT - CNC BUILDING CONTROL**

[Click here to view the recording of this item on You Tube.](#)

Officers presented the report which sought agreement of the continuation of the Local Authority Building Control function carried out by CNC Building Control on behalf of the Borough Council for the next five years.

The Assistant Director provided information on the Partnership and the drivers for it which included economies of scale and cost savings.

The Assistant Director commented that he had no complaints with the current service provided and the recommendation was to continue to be part of the CNC Building Control Partnership for the next five years.

The Chair thanked the Assistant Director for the report and invited questions and comments from the Panel, as summarised below.

Councillor Rust asked if the organisation was a profit making organisation. The Assistant Director explained that there was a surplus last year and some of this had been used to address Pension issues.

The Assistant Director suggested that representatives from CNC Building Control be invited to a future meeting of the Panel to provide an overview of the Partnership and the work they carried out.

Councillor Blunt commented that he had previously acted as the Borough Council's representative on the CNC Building Control Partnership Board of Directors and he felt that the organisation worked professionally and provided a good service.

The Vice Chair, Councillor Heneghan asked if the other Local Authorities that used the Partnership would be agreeing to continue for the next five years. The Assistant Director commented that they had all agreed to continue in principle, but the decision would be subject to their formal Council decision making process.

Councillor Rust commented that more detail of the Pension issue and any deficit was required. The Assistant Director explained that it was based on accounting issues rather than a shortfall and any surplus was spread between Partners on a Market Shares basis.

Councillor Blunt commented that Board reports could be available on request and the Board worked professionally to provide the best service for all.

Councillor Bone asked what would happen if the other Local Authorities pulled out of the Partnership and the Assistant Director commented that all other Authorities had agreed in principle to continue with the Partnership. He explained that the Partnership was hosted by South Norfolk Council and was a strong model.

The Cabinet Member for Regeneration and Development, Councillor Moriarty thanked the Panel for scrutinising the item and highlighting issues and he would request additional information relating to Pensions, before the item was considered by the Cabinet.

The Executive Director commented that the Partnership was not a profit making organisation, they just were supposed to cover costs. He commented that if the service was brought back in house we would be in competition with others and costs to provide the service would increase.

The Chair, Councillor Bearshaw asked how many organisations could drop out before the Partnership became unviable and the Assistant Director commented, that although he did not think that any Authorities would drop out, the Partnership started with three Authorities and currently had five.

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

1. That the Council continues to be part of the CNC Building Control Partnership for the next five years.
2. That authority be delegated to the Executive Director – Environment and Planning, in consultation with the Portfolio Holder for Development and Regeneration to agree the full details of the CNC partnership agreement.

RD22: **PANEL MEETING ARRANGEMENTS**

[Click here to view the recording of this item on You Tube.](#)

The Panel discussed the future start times of meetings and the impact it had on Councillors who worked during the day and officers.

The Panel discussed the measures in place for officers that had to work late including Time Off in Lieu and starting work later the day of, or the day after the meeting and that if this was the case then Councillors had to be mindful that officer may not be available at certain times.

Councillor Collingham asked for it to be recorded that she was concerned that the Council was under resourced and later start times could put more pressure on officers.

The Panel was reminded that they could review the start time of the meeting in the future if needed.

RESOLVED: Meetings of the Regeneration and Development Panel would commence at 6.00pm.

RD23: **PORTFOLIO HOLDER QUESTION AND ANSWER SESSION**

No questions had been submitted in advance of the meeting.

RD24: **WORK PROGRAMME AND FORWARD DECISION LIST**

RESOLVED: The Panel's Work Programme and Cabinet Forward Decisions List was noted.

RD25: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on 12th September 2023 at 6.00pm in the Town Hall.

RD26: **EXCLUSION OF PRESS AND PUBLIC**

[Click here to view the recording of this item on You Tube.](#)

RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

RD27: **EXEMPT - CABINET REPORT - WEST WINCH COLLABORATION**

AGREEMENT

Officers presented the report which provided information on the Borough Council entering into the West Winch Collaboration agreement to facilitate the delivery of the West Winch Growth area over the next 20 years.

The Chair thanked officers for the report and officers responded to questions from the Panel.

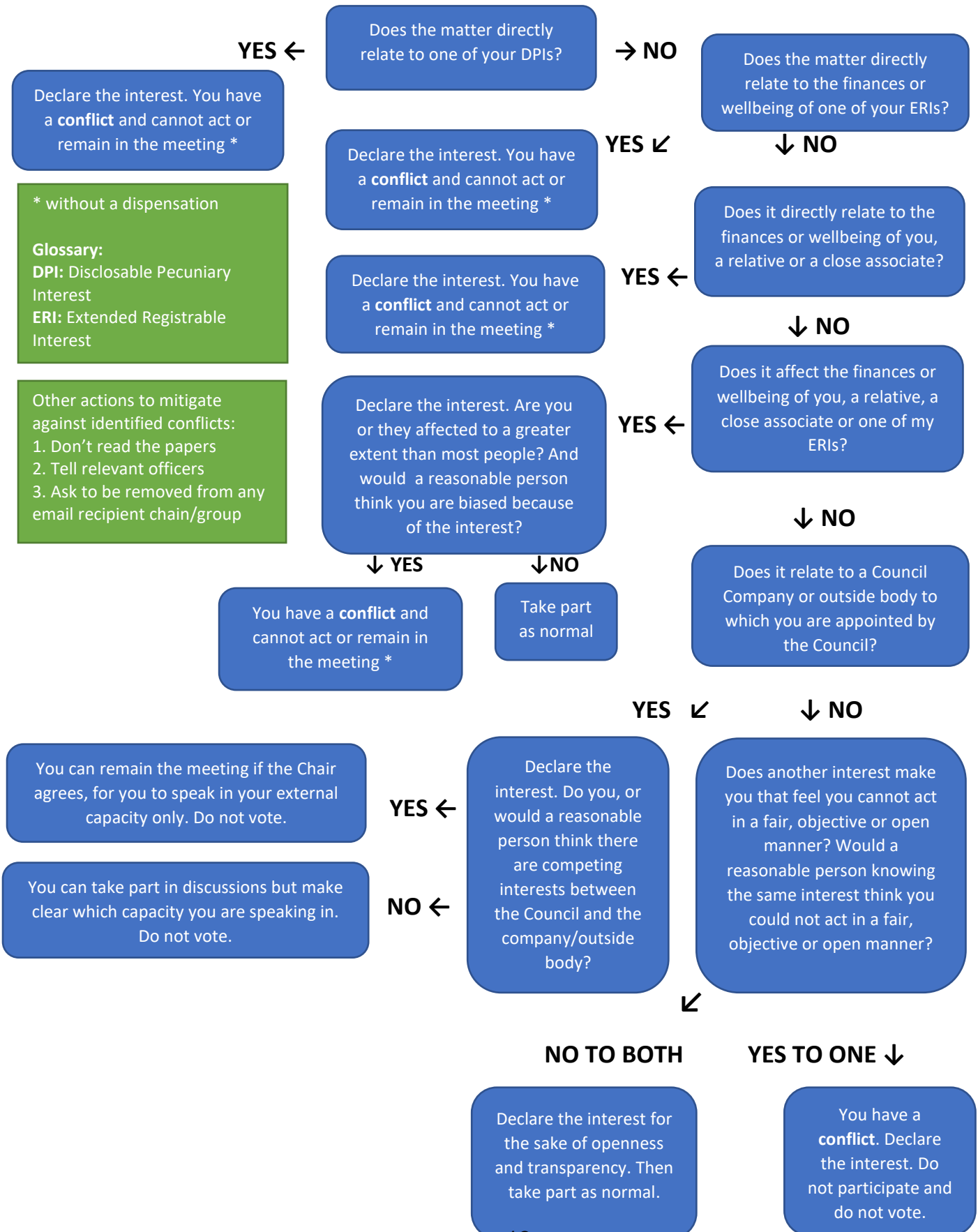
RESOLVED: That the Regeneration and Development Panel supported the recommendations to Cabinet as set out in the report.

The meeting closed at 6.58 pm

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START



Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary Interest

ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	<i>Regeneration and Development Panel</i>		
DATE:	12 th September 2023		
TITLE:	Update on the Work of the Tourism Informal Working Group		
TYPE OF REPORT:	<i>Policy Development</i>		
PORTFOLIO(S):	Tourism – Councillor Ring		
REPORT AUTHOR:	Duncan Hall, Assistant Director		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
<p>This report provides an update on the work of the Tourism Informal Working Group.</p> <p>The Group's Facilitator and officers will be present at the meeting to provide an update on work to date on creating the draft Action Plan.</p>
RECOMMENDATIONS:
<p>The Panel are requested to note the ongoing work of the Informal Working Group.</p>
REASONS FOR RECOMMENDATIONS:
<p>To ensure the Panel is kept up to date on the work of the Informal Working Group.</p>

REPORT DETAIL**1. Introduction**

The Tourism Informal Working Group was established by the Regeneration and Development Panel and Environment and Community Panel with the following Terms of Reference:

1. To assist with the formation of a high-level strategy and action plan for Tourism in West Norfolk.
2. To address the tourism related Notices of Motion referred to the Panel from Full Council and report back to the Panel on their findings.
3. The Informal Working Group to comprise of six core members, be Chaired by an independent facilitator and draw in input from a range of Members as required.
4. The Informal Working Group can meet in person or remotely.
5. The Informal Working Group to report back their initial findings to the Regeneration and Development Panel in April 2023 and after that upon request from the panel.

6. The Informal Working Group will remain established until such time the Regeneration and Development Panel see fit, so that the Informal Working Group can conduct post evaluation reviews as required.

2. Summary of Work to date.

The Group have taken part in a number of Thematic Sessions, with guest speakers and experts invited as follows:

Employment and Training Session – 10th January 2023.

Sustainable Tourism Session – 1st February 2023.

Infrastructure Session – 28th March 2023.

Visitor Accessibility Session – 11th April 2023.

Agendas and Minutes are available for Members to view on the Mod Gov Intranet at [Browse meetings - Tourism Informal Working Group - Modern Council \(west-norfolk.gov.uk\)](#)

Further sessions are also scheduled to take place as follows.

Innovation and Digitisation Session – 12th September 2023

Experiential Tourism and Developing the Cultural Product – 17th October 2023

At each of the sessions potential actions and key points have been collated which will be used to create an Action Plan. The Informal Working Group are aiming to present their final report back to the Regeneration and Development Panel before the end of 2023.

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	12 th September 2023		
TITLE:	Southgates Regeneration Update		
TYPE OF REPORT:	Update		
PORTFOLIO(S):	Councillor Moriarty – Development and Regeneration and Councillor Beales - Business		
REPORT AUTHOR:	Jemma Curtis – Regeneration Programmes Manager		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
Members will receive an update on the Southgates Regeneration Masterplan. A copy of the presentation is attached.
KEY ISSUES:
Members are directed to the attached presentation for full details of the key issues.
RECOMMENDATIONS:
The Panel are requested to consider and comment on the update.
REASONS FOR RECOMMENDATIONS:
To ensure that the Panel are kept updated and provided with the opportunity to comment on progress with the Masterplan.

Southgates Regeneration

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12 September 2023

Duncan Hall – Assistant Director

Jemma Curtis- Regeneration Programmes Manager

Ian Parkes – Norfolk County Council

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West Norfolk



Background



Commissioned BDP in January 2022 to;

‘Establish a transformational vision for the area and in doing so consider the appropriate future land use, highways, town centre access and walking and cycling connectivity needs and opportunity for high quality landscaping and public realm to reflect the gateway location and sensitive setting of the South Gate Scheduled Ancient Monument (SAM).’



Masterplan Aims

- Provide a development framework that identifies a strategic vision and design principles to guide future development
- Set a strategic direction and inform briefs for detailed studies geared towards delivery
- Open up public debate, encourage political ambition and seek to generate consensus
- Identify a delivery strategy



Delivering a transformational plan

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Strategic Fit

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- King's Lynn Town Investment Plan (TIP)
- Heritage Action Zone (HAZ) 2017-2022
- King's Lynn Transport Strategy
- Air Quality Action Plan
- Housing Needs Assessment
- Local Cycling & Walking Infrastructure Plan
- Climate Change Action Plan / Declared emergency
- Levelling Up

Borough Council of
**King's Lynn &
West Norfolk**



Masterplan Objectives



Progress

- **Wide stakeholder and public support during 2022**
 - 81% agreed with the level of ambition proposed
 - 77% agreed with the proposed masterplan
 - 83% agreed traffic movements should be diverted around the South Gate
 - **Final masterplan** – setting out preferred option to achieve the vision and comprehensive regeneration of the area.
 - **Cabinet Report April 2023** – approved masterplan & next steps
- Full Council approval pending October 2023*
- **Levelling Up Funding** secured by NCC for STARS (subject to outline business case approval by Department for Transport)

Next Steps

Progression of work streams approved by Cabinet (April 2023):

1. Project governance arrangements
2. Delivery strategy and phasing
 - Working in partnership with NCC to deliver STARS
 - Detailed feasibility of development sites
3. External funding
4. Landowner Coordination

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Development Sites

Proposed Development Mix

- Up to 115 residential units and ground floor commercial
- *Likely* to be for mix of apartments and town houses

Brownfield Site Abnormal Costs;

- Demolition
- Remediation & ground conditions
- Utilities

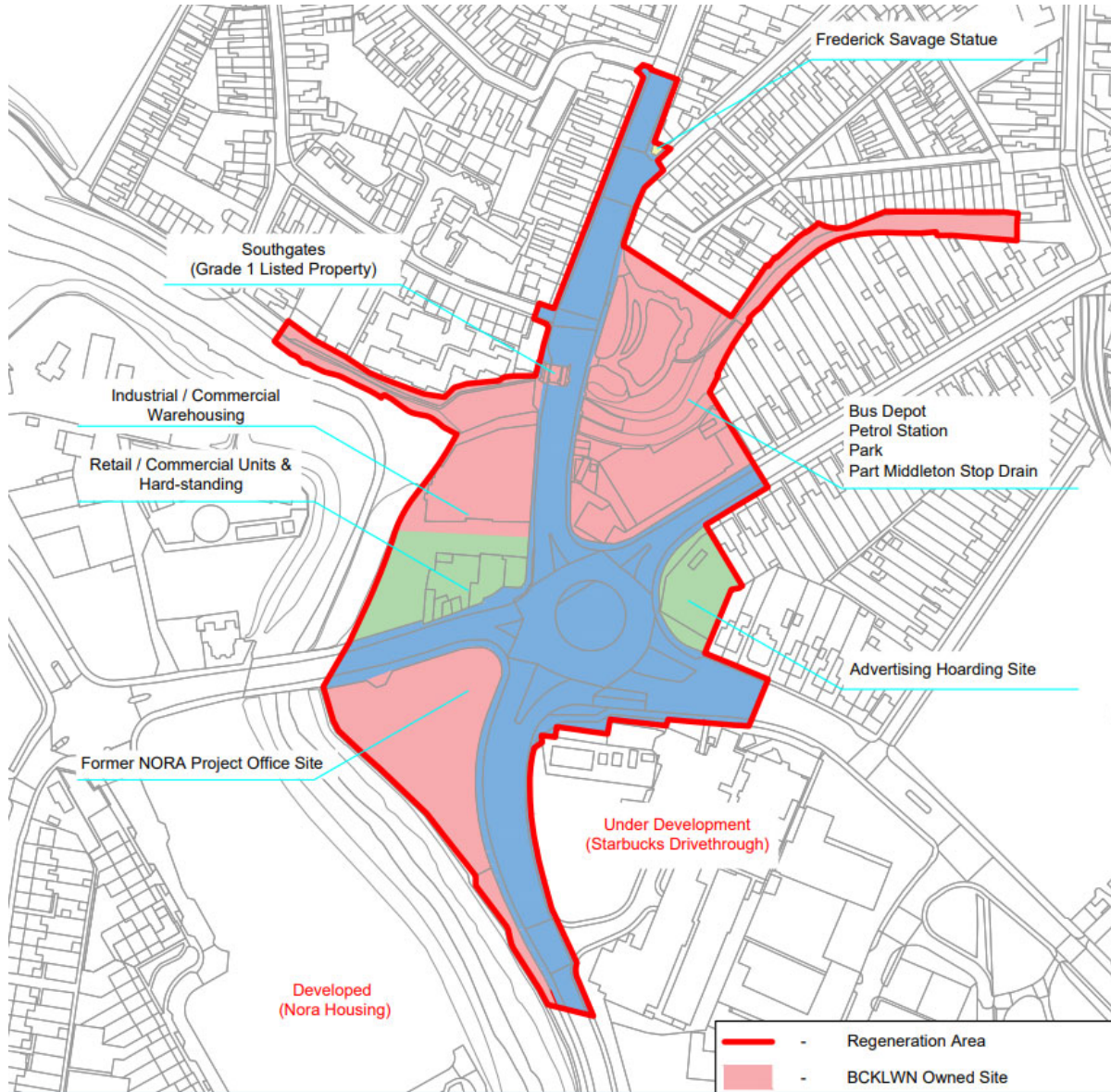
Viability

- Initial high level appraisal prepared by Montague Evans in 2022 indicates viability challenges and need for public sector subsidy to bring forward

Delivery Options *most likely*;

- Direct development/delivery by Council
- Development Agreement with third party
- Developer/Asset management with private developer.

Market testing and engagement to be undertaken during RIBA Stage 1-3 Autumn 23 – Spring 24



STARS (Sustainable Transport and Regeneration Scheme)



- NCC Accountable Body
- 27 The levelling up aspect of STARS is achieved by improving conditions for buses, cyclists and pedestrians
- STARS is not a congestion reduction scheme – its about regeneration and enhancing sustainable transport modes
- The Southgates element of the STARS project was developed in partnership between NCC and KLWN officers to facilitate the agreed Southgates Masterplan
- STARS will encourage sustainable transport and make it easier for people to choose walking and cycling



Southgates Scheme Description

Cycling & Walking improvements

- to connect with the wider LCWIP routes
- New connection from Nar Ouse Way via the Southgate enhancing the vista of the Southgate
- Removal of the roundabout and replacement with a new junction arrangement to provide improved and safer crossing facilities for cyclists throughout the junction

Public transport improvements

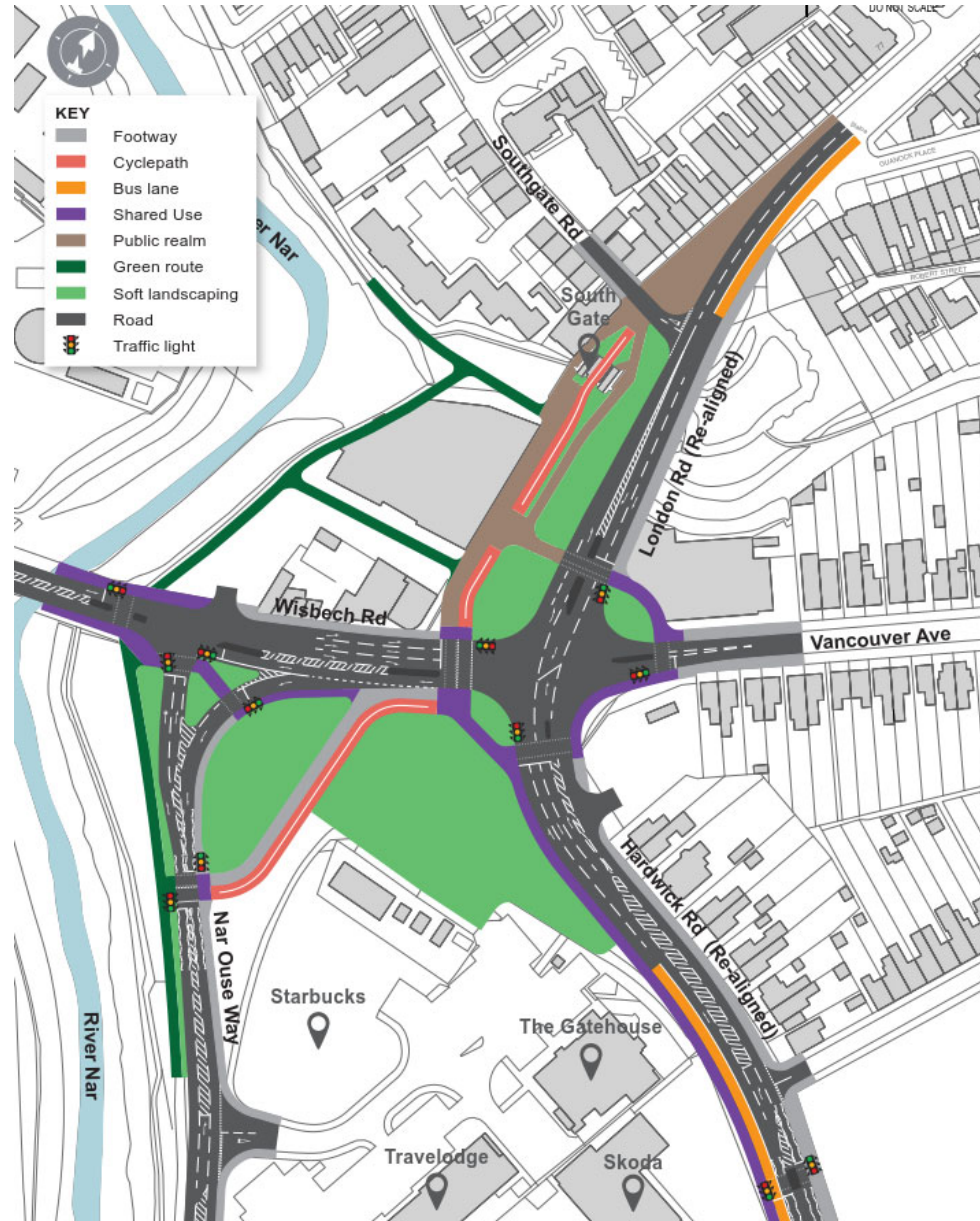
- Southbound bus lane on London Road
- Northbound bus lane on Hardwick Road

Public Realm / Heritage improvements

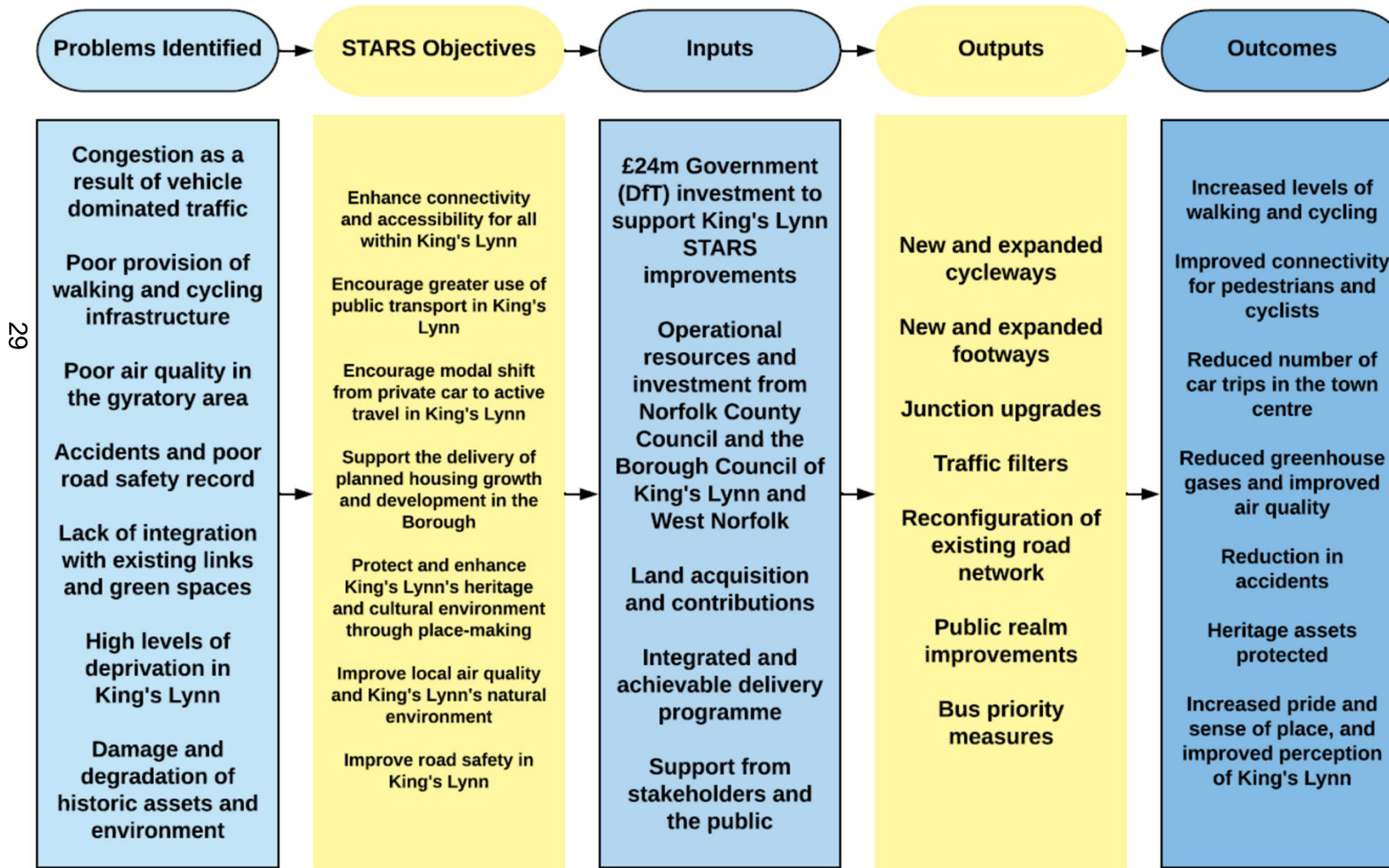
- Improved setting for the Southgate by repurposing the existing highway to walking / cycling and public realm and providing a new alignment for London Road to the east

Regeneration Improvements

- The new highway arrangements is based on the Southgates regeneration masterplan to facilitate use of the land parcels



Scheme Impacts



Impacts of scheme on traffic

- Strategic modelling shows scheme diverts traffic away from the Southgates area in response to reduced road capacity
- Microsimulation modelling shows predicted journey times through network which vary between routes and times of day
- More delay to general traffic than at present at certain times of the day
- 30 Delays to general traffic will affect buses too so looking at further ways of reducing this impact on buses by additional bus priority measures
- Workshop with WSP and NCC public transport and network management colleagues being arranged

STARS Programme

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Southgates Milestone Description	Updated Programme	Duration
Development of OBC	Mar 2023 – Feb 2024	12-months
Engagement / Consultation	Sept 2023 – Nov 2023	3-months
Submission of OBC	Feb 2024	milestone
OBC approval (3 months)	June 2024	3-months
Land acquisition - discussions / process	Apr 2023 – Sept 2024	ongoing
EIA Screening opinion (follows OBC submission)	Mar 2024 - June 2024	4-months
Planning Application (based on Prelim Design / OBC)	Mar 2024 - Sept 2024	6-months
Detail design (10 months Total: 8 months + 2 months contingency)	Mar 2024 – Dec 2024	10-months
Instruct contractor-NCC term contract (Tarmac ECI/Target cost +4 months)	Jul 2024 - Apr 2025	+4-months
Development of FBC (Economic & Financial requires Tender Costs + 2 months)	Dec 2024 – Dec 2025	ongoing
FBC Submission - Southgates only	Dec 2025	milestone
FBC Determination (3 months)	Mar 2026	3-months
Statutory Orders (9 months) (start during FBC development)	Apr 2025 - Jan 2026	9-months
Construction (12 months - tbc) (start after Statutory Orders & Gyrotory works)	Jul 2026 – June 2027	12-months
Scheme opening	June 2027	milestone

STARS Transformation Summary

- This is a genuinely transformational King's Lynn scheme for Southgates in terms of placemaking and public realm
- Relies on a commitment to encourage other travel modes in line with the Borough Council's declared Climate Emergency
- Car use can be reduced by
 - People within the urban area shifting modes to bus, walking and cycling because of improved, attractive infrastructure and facilities
 - People from further afield shifting to bus usage because of priority measures at Southgates and on the gyratory and on Hardwick Road (Bus Service Improvement Plan (BSIP))
- Whilst we will seek to minimise impact, conditions may deteriorate for access by car. This should be viewed as an incentive for sustainable modes of bus, walking and cycling
- Scheme should deliver a better balance for all incentivising sustainable modes such as public transport and walking and cycling

Communications & Engagement

Communications Plan in development to

- BCKLWN elected members including specifically R&D Panel and Cabinet
- Town Deal Board
- Norfolk County Council
- Historic England
- Residents & Businesses
- Statutory bodies
- DLUHC Place Advisory Service
- Land owners/tenants



Key Dates & Milestones

- Final masterplan to Full Council for endorsement – 19 October 2023
- Public Engagement on scheme development – Autumn 2023 (TBC)
- Levelling Up Fund STARS Outline Business Case – February 2024
- Progress further detailed feasibility and funding on development sites Autumn 23 – Spring 24.
- Dialogue and market engagement for development sites
- Future Cabinet Report on recommendations for delivery sites – Spring 2024
- Submission of STARS Outline Business Case by NCC – February 2024
- Southgates highway construction works July 2026 – June 2027

Access to Information

Cabinet Reports;

- Southgates Regeneration Area Masterplanning [Agenda for Cabinet on Tuesday, 15th June, 2021, 3.00 pm \(west-norfolk.gov.uk\)](#)
- Levelling Up Fund Report [Agenda for Cabinet on Friday, 24th June, 2022, 10.00 am \(west-norfolk.gov.uk\)](#)
- Southgates Area Masterplan & Delivery Plan [Agenda for Cabinet on Tuesday, 18th April, 2023, 3.30 pm \(west-norfolk.gov.uk\)](#)
- Masterplan, Consultation Information & Report [Southgates Masterplan – Vision King's Lynn \(visionkingslynn.co.uk\)](#)

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Questions?



REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2023/2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
22nd June 2023	Appointment of Vice Chair for the Municipal Year	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational		
	Update on the Town Investment Plan and Town Deal Projects			
	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
25th July 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – West Winch Collaboration Agreement	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
	Cabinet Report – Continuation of the Borough Council as part of the CNC Building Control Partnership	Cabinet Report	Stuart Ashworth	To consider the report and make any appropriate recommendations to Cabinet
	Baxter’s Plain Feasibility Study		Jemma Curtis	To receive information on the Feasibility Study and provide the Panel with the opportunity to comment on the scheme.
	Meeting Times	Operational		
12th September 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Update on the Work of the Tourism Informal Working Group			

	Southgates Regeneration Area Update	Update	Jemma Curtis and officers from NCC	To receive an update.
	EXEMPT - Chairs Discussion Item – Transport Strategy and Long Term Plan – Panel Brainstorming Session	Panel Discussion		Request from the Chair
17th October 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – St George’s Guildhall Project Update	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
28th November 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
9th January 2024	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – St Georges Guildhall RIBA Stage 3 and project Scope	Cabinet Report	Mike Auger	To consider the report and make any appropriate recommendations to Cabinet.
20th February 2024	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
16th April 2024	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting

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To be scheduled

- Heacham Beach Development opportunities
- Hunstanton Masterplan Update
- Southgates Masterplan
- Local Plan Update
- Report of the Tourism Informal Working Group

- Review of Task Groups and Informal Working Groups Terms of Reference:
 - Custom and Self Build Policy Development Task Group
 - Guildhall and Creative Hub Task Group
 - Tourism Informal Working Group

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
26 September 2023						
	Members Allowances	Key	Council	Leader Monitoring Officer		Public
	Update to various Housing Standards Policies to reflect procedural changes, best practice, case law and statutory guidance etc	Non	Council	People and Communities Assistant Director – Mark Whitmore		Public

Date of Meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
31 October 2023						
	Corporate Business Plan	Key	Cabinet	Leader Chief Executive		Public
	People and Skills	Non	Cabinet	Business Asst Director – D Hall		Public
	St George’s Guildhall Project Update	Key	Council	Business Asst Dir – D Hall		Public
	Care and Repair Contract	Key	Cabinet	People and Communities Asst Dir – M Whitmore		Private- Contains exempt Information under para 3 – information relating to the business affairs of

						any person (including the authority)
	Appointment of Honorary Aldermen	Non	Council	Chief Executive		Public
	Norfolk County Deal response	Non	Council	Leader Chief Executive		Public
	King's Lynn Town Football Club	Non	Cabinet	Property Asst Dir – M Henry		Private- Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
41	UK Shared Prosperity Funding 24-25 Boost Project and West Norfolk Training Grants	Non	Cabinet	Business Assistant Director D Hall		Public
	Council Companies Funding	Key	Council	Business Assistant Dir D Ousby		Part public and part Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	5 Year Mart Agreement	Non	Cabinet	Tourism Events & Marketing Exec Dir – G Hall		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Care Leavers Covenant	Non	Cabinet	People and Communities Asst Dir – B Box		Public
	Cabinet Task Groups	Non	Cabinet	Leader Chief Executive		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 December 2023						
	Council Tax Support Scheme – Final Scheme 2024/25	Key	Council	Finance Asst Director – Resources		Public
42	Care and Repair Contract		Cabinet			Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	St George's Guildhall Project – Design Proposals	Key	Cabinet			
	Parkway Tenure	Non	Council	Deputy Leader Assistant Director – D Ousby		Part Public and part Private- Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Lynnsport One	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Public
	Overnight Campervan parking in Hunstanton	Non	Cabinet	Leader Asst Director – M Chisholm		Public
	Assets of Community Value	Non	Council	Property and Corporate Services Monitoring Officer		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 January 2024						
43	West Norfolk Shared Prosperity Funding update	Key	Cabinet	Business Asst Director – D Hall		Part Public Part Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
6 February 2024						
	St George's Guildhall RIBA Stage 3 and project scope	Key	Cabinet	Regeneration & Development Asst Dir		Public
	Capital Programme	Key	Council	Finance Asst Director – Resources		Public
	Budget 2024/25	Key	Council	Finance Asst Director – Resources		Public

Date of	Report title	Key or	Decision Maker	Cabinet Member and Lead	List of	Public or Private
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meeting		Non Key Decision		Officer	Background Papers	Meeting
5 March 2024						
	Review of Outside Bodies	Non	Cabinet and Council	Leader		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
23 April 2024						

Items to be scheduled

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	People & Communities Asst Dir B Box		Public
44	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public
	Redundancy Policy	Non	Council	Leader Exec Dir – D Gates		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Southend Road Hunstanton	Key	Cabinet	Regeneration & Development Asst Dir – D Ousby		Public